



### **Transfer Student Application Procedure**

*Canisius High School has been preparing the young men of Western New York in the Jesuit tradition for college and for rewarding, productive lives since 1870. Canisius is dedicated to the pursuit of excellence in all endeavors and sets the highest standards for intellectual and spiritual growth, helping its students become competent, conscientious and compassionate adults ready to make a difference in their world. Graduates are open to growth, intellectually competent, religious, loving, and committed to doing justice.*

Please complete all sections of the application in full.

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- I. The Candidate Information sheet should be completed in full by a parent / guardian of the candidate.
- II. The Candidate's Personal Information and Statement sheet should be completed by the applicant in his own handwriting. The Admissions Committee places a high value on this form, so please take care to be as thoughtful and thorough as possible.
- III. The Parent / Guardian form should be completed by a parent / guardian. Please note that it requires two signatures: one from the parent / guardian completing the form and another from the applicant.
- IV. Transfer applications require two teacher recommendations - one from an English teacher and another by a math teacher. These recommendations should come from teachers who are familiar with the candidate's work and ability, and who can objectively and accurately assess his qualifications. Please give the recommendation form to the teacher to complete and ask that it be returned in a timely manner to Canisius High School at the address indicated on the form.
- V. The Transcript Release Form should be completed by a parent / guardian and then submitted to the applicant's current school for release of records to Canisius High School.
- VI. Please submit all required forms and documents to the Canisius High School Office of Admissions at the address listed below. When all documents are received the candidate's application will be presented to the Admissions Committee for review. The candidate will be notified in writing of the Committee's decision.
- VII. If the Candidate wishes to participate in interscholastic athletics while at Canisius, he must complete and submit the attached Msgr. Martin Athletic Association waiver request form along with his transfer application. Specific questions concerning this form may be directed to the Office of Admissions.

Canisius High School  
Office of Admissions  
1180 Delaware Avenue  
Buffalo, NY 14209-1494



**Candidate Information**

*Please print clearly and complete all sections*

Candidate is applying to grade    9 \_\_\_\_\_    10 \_\_\_\_\_    11 \_\_\_\_\_

<b>Candidate Name</b> <small>First, MI, Last</small>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Home Phone</b>	
<b>Applicant Email</b>	
<b>Date of Birth</b>	
<b>Current School</b>	
<b>Current Grade</b>	

**Parent / Guardian Information**

<b>Mother's Name</b> <small>Dr., Mrs., Ms., Miss</small>	
<b>Father's Name</b> <small>Dr., Mr.</small>	
<b>Street Address</b>	
<b>City, State, Zip</b>	
<b>Mother's Cell Phone</b>	
<b>Father's Cell Phone</b>	
<b>Mother's Email</b>	
<b>Father's Email</b>	
<b>Mother's Work Phone</b>	
<b>Father's Work Phone</b>	

**Student is currently living with:**

natural mother and father   
  mother only   
  father only  
 natural mother and stepfather   
  natural father and stepmother   
  guardian





**English Teacher Recommendation Form**

Candidate Name \_\_\_\_\_

Dear teacher: The student whose name appears above is a candidate for admission to Canisius High School. We respectfully ask for your comments to aid the Admissions Committee in evaluating this candidate's application. All comments and information will remain confidential. Thank you for your cooperation, time, and honest appraisal.

When complete, please return this form to: Canisius High School  
Office of Admissions  
1180 Delaware Ave.  
Buffalo, NY 14209

**Academic Skills**

Ratings	Excellent	Very Good	Average	Below Average
Exhibits appropriate work ethic				
Listens and follows directions				
Contributes appropriately to group discussions / activities				
Demonstrates ability to work independently				
Demonstrates ability to work cooperatively				
Perseveres in spite of difficulty				
Relationship with peers				
Relationship with faculty				

**Communication Skills**

Ratings	Excellent	Very Good	Average	Below Average
Ability to express ideas verbally				
Clarity of writing style				
Grammar / Mechanics skills				
Reading comprehension				
Knowledge and usage of vocabulary				
Imagination and curiosity				

over please

**Canisius High School  
Transfer Student Application**



**Briefly describe the candidate's work habits / abilities / challenges:**

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**Is the candidate habitually tardy or absent?**  Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**This candidate is:**

- Highly Recommended
- Recommended
- Recommended with Reservation
- Not recommended

If you selected "Recommended with Reservation" or "Not Recommended" please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything regarding the candidate that would be helpful for the Admissions Committee to know? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything regarding the candidate's family that would be helpful for the Admissions Committee to know? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In what capacity have you known the candidate and for how long? \_\_\_\_\_  
\_\_\_\_\_

<b>Recommender Name</b>	
<b>Title</b>	
<b>School</b>	
<b>School Phone</b>	
<b>Recommender Signature</b>	
<b>Date</b>	



**Math Teacher Recommendation Form**

Candidate Name \_\_\_\_\_

Dear teacher: The student whose name appears above is a candidate for admission to Canisius High School. We respectfully ask for your comments to aid the Admissions Committee in evaluating this candidate's application. All comments and information will remain confidential. Thank you for your cooperation, time, and honest appraisal.

When complete, please return this form to: Canisius High School  
Office of Admissions  
1180 Delaware Ave.  
Buffalo, NY 14209

**Academic Skills**

Ratings	Excellent	Very Good	Average	Below Average
Exhibits appropriate work ethic				
Listens and follows directions				
Contributes appropriately to group discussions / activities				
Demonstrates ability to work independently				
Demonstrates ability to work cooperatively				
Perseveres in spite of difficulty				
Relationship with peers				
Relationship with faculty				

**Mathematical Ability**

Ratings	Excellent	Very Good	Average	Below Average
Computational skills				
Problem-solving skills				
Mathematical reasoning				
Mathematical applications				

over please

**Canisius High School  
Transfer Student Application**



**Briefly describe the candidate's work habits / abilities / challenges:**

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**Is the candidate habitually tardy or absent?**  Yes  No

If yes, please explain: \_\_\_\_\_  
\_\_\_\_\_

**This candidate is:**

- Highly Recommended  
 Recommended  
 Recommended with Reservation  
 Not recommended

If you selected "Recommended with Reservation" or "Not Recommended" please explain: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything regarding the candidate that would be helpful for the Admissions Committee to know? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Is there anything regarding the candidate's family that would be helpful for the Admissions Committee to know? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In what capacity have you known the candidate and for how long? \_\_\_\_\_  
\_\_\_\_\_

<b>Recommender Name</b>	
<b>Title</b>	
<b>School</b>	
<b>School Phone</b>	
<b>Recommender Signature</b>	
<b>Date</b>	





**Canisius High School  
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**TRANSCRIPT RELEASE FORM**



Dear Parent or Guardian:

Please complete and sign the bottom portion of this form and give it to the guidance office at the school your child currently attends.

Dear Registrar or Guidance Counselor:

The student named below is an candidate for admission to Canisius High School. In order to evaluate his application, copies of grades and and standardized test scores are needed. Please send transcript material to:

Canisius High School  
Office of Admissions  
1180 Delaware Avenue  
Buffalo, NY 14209-1494

Phone: 716-882-0466  
Fax: 716-883-1870

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Dear Registrar or Guidance Counselor:

I authorize the release of transcript information to Canisius High School for:

Candidate's Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

\_\_\_\_\_

Current Grade: \_\_\_\_\_

Parent or Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_